

# Felta Education Foundation

## Regular Meeting

Location: West Side School, Room 8, 1201 Felta Road, Healdsburg CA 95448

Friday, December 8, 2023 — 9:00 a.m.

### AGENDA

#### 1. CALL TO ORDER, ROLL CALL

Anna Tarlton, *President*

Cecilia Nelson, *Vice President*

Kelly Studer, Secretary

Kendra Thomas, Treasurer

Danielle DeZorzi, Member

Jenny Nelson, Member

Nicole Gromala, Member

Sarra Brumand, Member

Molly Ryan, Member

PRESENT \_\_\_ ABSENT \_\_\_

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\_\_\_\_\_ a.m.

#### 2. AGENDA APPROVAL

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_\_\_

#### 3. APPROVAL OF MINUTES dated November 14, 2023

ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_\_\_

**4. PUBLIC COMMENTS:** The public may address the FEF Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Time is limited to three minutes per person.

#### 5. REPORTS

##### 5.1 President's Report

1. Holiday Market - Wreaths, Cookies, Wine, Candles, Art by Jessica Martin
2. Fundraisers:
  - a. Holiday Market - happening now, selling Wreaths, Cookies, Wine, Candles, Art by Jessica Martin
  - b. Several coming up in January will be discussed at the next meeting:
    - i. Bowling
    - ii. Clothes Swap
3. We had our first Fiesta Planning meeting which went well. Outreach for sponsorships and donations have begun.
4. Big THANK YOU to all you for helping and getting volunteers involved with our efforts.

##### 5.1 Treasurer's Report

##### 5.2 Principal's Report - Rima Meechan, *not in attendance*

1. Sorry I'm not able to join you today. I'm at a 3-day leadership workshop at SCOE called, Dare To Lead (Women's Leadership Forum) and I'm super excited to be able to attend.
2. Gratitude for ALL that you have been doing to support the enrichment classes. Thanks to your time, energy, and dedication, we're able to offer such amazing opportunities to our students.
3. Join me for "Coffee with the Principal" on December 15th --- 8:15-8:40 (parents can stay and watch the Bobcat Assembly at 8:40 if it works).
4. The Site Council is working on a "Bobcat Celebration of Careers" for the week of January 22-26. Inviting the school community to come into the classroom and share their professions/careers. They are also planning a free Parent Education evening to offer strategies for supporting children with anxiety. More details forthcoming.

Thank you and have a warm and safe winter break!

##### 5.4 School Board Member Report - Allison Fraser Kosta

**6. DISCUSSION AND ACTION ITEMS - CLOSED SESSION**

6.1 Vote on FEF CD that is expiring in December.

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

6.2 Vote on paying first half of the West-Side enrichment request (~\$40k).

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

6.3 Consideration and Approval of Writing Club

For the last couple of years, Teacher Stephanie hosted the Writing Club after school for upper grade students. Stephanie has a masters in creative writing and was a keynote speaker at several conferences. She has presented a proposal that requests \$1,158 for the Spring Club for snacks, Stephanie’s time, and supplies. , where she will meet with the children for one hour, and she will provide them with different prompts for creative writing. For example, they get a fortune cookie and the fortune they received is the first line of their story. It lasts six weeks per grade, for 4th, 5th, and 6th graders. She estimates that about (10) children per grade usually sign up. This comes out to about \$33 per child. Brooke Stringer made a suggestion that we could take any donations from the parents to cover the cost of their child. This topic has been tabled until the next meeting in December.

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

6.4 Consideration and Approval of Purchase of a School Mascot Costume - *members of the FEF have suggested that we purchase a Bobcat costume for use at school functions as a way to boost morale amongst the administration and students. The approximate cost is \$1,500 and they are open to exploring options to have it funded by the FEF, the school, and a local nonprofit.*

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

**7. FUTURE AGENDA ITEMS**


**8. ADJOURNMENT**

\_\_\_\_\_ : \_\_\_\_\_ a.m.

**ACTION M\_\_\_ S\_\_\_ A\_\_\_ N\_\_\_ A\_\_\_**

**ADA Compliance:** In compliance with Government Code § 54954.2(a), the Felta Education Foundation (FEF), will, on request to the Secretary, make this agenda available in appropriate alternative formats. Persons who need a disability-related modification or accommodation in order to participate in the meeting should contact Kelly Studer, FEF Secretary, via email at [kelly.studer@gmail.com](mailto:kelly.studer@gmail.com)

**Agenda Materials:** Written materials distributed to the Board of FEF within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the West Side Union Elementary District Office, 1201 Felta Road, Healdsburg, CA 95448 and on the FEF website.