

Felta Education Foundation

Regular Meeting

Location: Phoenix Hall, 1201 Felta Road, Healdsburg CA 95448

Tuesday, November 14, 2023 — 8:30 a.m.

AGENDA

1. CALL TO ORDER, ROLL CALL

_____ a.m.

Anna Tarlton, *President*

PRESENT ___ ABSENT ___

Cecilia Nelson, *Vice President*

PRESENT ___ ABSENT ___

Kelly Studer, *Secretary*

PRESENT ___ ABSENT ___

Kendra Thomas, *Treasurer*

PRESENT ___ ABSENT ___

Danielle DeZorzi, *Member*

PRESENT ___ ABSENT ___

Jenny Nelson, *Member*

PRESENT ___ ABSENT ___

Nicole Gromala, *Member*

PRESENT ___ ABSENT ___

Sarra Brumand, *Member*

PRESENT ___ ABSENT ___

Molly Ryan, *Member*

PRESENT ___ ABSENT ___

2. AGENDA APPROVAL

ACTION M___ S___ A___ N___

A_____

3. APPROVAL OF MINUTES dated October 13, 2023

ACTION M___ S___ A___ N___ A_____

4. PUBLIC COMMENTS: The public may address the FEF Board on any consent action item or item not listed on the agenda. Pursuant to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Time is limited to three minutes per person.

5. REPORTS

5.1 Principal’s Report

5.2 School Board Member Report

5.3 Treasurer’s Report

5.4 President’s Report

1. Browns Act Recap – Janet provided a lot of great information in our last meeting which was the perfect time to make some important changes to the group. Due to the expansion of this board and the increased interest of non-voting members to be in attendance, we are implementing a new format for FEF meetings moving forward.
2. FEF Class Liaison (formerly “Room Parent”) Info Sheet
 - a. After a recent faculty meeting, the teachers have requested that this role is more of a “FEF Liaison” rather than a “Room Parent.” We will distribute info to the parents that have signed up in each grade.
 - b. Room Parents still needed for Kinder and 5th grade. Let’s keep our ears open for volunteers that are a good fit.
3. Fundraisers
 - a. Jogathon update and recap
 - b. Believe Fundraiser update
 - c. Others - Bunko, Poker Night
4. Fiesta Meeting
 - a. There will be a meeting immediately following the board meeting to discuss the planning timeline and set first full meeting date and time.

6. DISCUSSION AND ACTION ITEMS

6.1 Consideration of Presentation and Approval of Writing Club - presenter Stephanie Freele, *will present this topic for discussion.*

ACTION M___ S___ A___ N___ A___

6.2 Presentation and Discussion of Wreaths - presenter Stephanie Freele, *will discuss a plan for collecting items and putting together the holiday wreaths for the West Side holiday sale this year.*

ACTION M___ S___ A___ N___ A___

6.3 Discussion of Holiday Sale - *let's discuss a plan of action for the West Side 2023 holiday sale.*

ACTION M___ S___ A___ N___ A___

6.4 Consideration of Presentation and Approval of Purchase of a School Mascot Costume - *members of the FEF have suggested that we purchase a Bobcat costume for use at school functions as a way to boost morale amongst the administration and students. The approximate cost is \$1,500 and they are open to exploring options to have it funded by the FEF, the school, and a local nonprofit.*

ACTION M___ S___ A___ N___ A___

6.5 Discussion of Changing Check Signers - *Anna T & Cece will remain on as check signers, and we will need to remove Shelley and add Kelly. Topics: Movie night check from square sales & Sign for 6th grade bingo night from last school year.*

ACTION M___ S___ A___ N___ A___

6.6 Discussion of Event Groups - *with the new format of the FEF meetings, would the members of the public in attendance like to discuss setting up a new meeting to have dedicated time for discussion with a FEF member in attendance? NO VOTE NEEDED.*

6.7 Discussion of Spring Concert Venue - *does anyone have a connection or ideas for a venue? NO ACTION/VOTE NEEDED.*

5. FUTURE AGENDA ITEMS

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6. ADJOURNMENT

_____ : _____ a.m.

ADA Compliance: In compliance with Government Code § 54954.2(a), the Felta Education Foundation (FEF), will, on request to the Secretary, make this agenda available in appropriate alternative formats. Persons who need a disability-related modification or accommodation in order to participate in the meeting should contact Kelly Studer, FEF Secretary, via email at kelly.studer@gmail.com.

Agenda Materials: Written materials distributed to the Board of FEF within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the West Side Union Elementary District Office, 1201 Felta Road, Healdsburg, CA 95448 and on the FEF website.