

# Felta Education Foundation

Regular Meeting, Friday, December 8, 2023 — 9:00 a.m.

Location: West Side School, Room 8, 1201 Felta Road, Healdsburg CA 95448

## MINUTES

### 1. Meeting called to order at 9:01 am.

**Members Present:** Anna Tarlton, *President*, Cecilia Nelson, *Vice President*, Kelly Studer, *Secretary*, Kendra Thomas, *Treasurer*, Danielle DeZorzi, Jenny Nelson, Nicole Gromala, Sarra Brumand, Molly Ryan

### 2. AGENDA APPROVAL

*Sarra makes a motion to approve the agenda, Kelly seconds, all are in favor.*

### 3. APPROVAL OF MINUTES dated November 14, 2023

*Jenny makes a motion to approve November's meeting minutes, Danielle seconds, all are in favor.*

### 4. PUBLIC COMMENTS, 3 minutes per person: No public comments

### 5. REPORTS

#### 5.1 President's Report

1. We are hosting the Holiday Market at the Old Felta Schoolhouse, selling wreaths made by volunteers and decorated by students, cookies made by West Side families and assembled into variety boxes by FEF, West Side wine, Candles, West Side branded cutting boards, succulents by Etelvina, pomegranates donated by Leopold's (2nd grade) family, and Art by Jessica Martin. This is the second day of the sale, and we made \$1,710 yesterday. It's going really well! The group loves that we crowd-sourced making all the baked goods. They sold really well, along with the cutting boards.
2. Other Fundraisers:
  - a. Holiday Market - happening now, selling Wreaths, Cookies, Wine, Candles, Art by Jessica
  - b. Several coming up in January will be discussed at the next meeting:
    - i. Bowling - MLK Weekend
    - ii. Clothes Swap - Presentation in January, bring used clothes, Sarra recommended sending out a note, post on FB, talk to Candace
    - iii. Dine & Donate
3. We had our first Fiesta Planning meeting which went well. Outreach for sponsorships and donations have begun. December 19 - next meeting at 5:30pm. Looking for a location that's not a private home.
4. Big THANK YOU to all you for helping and getting volunteers involved with our efforts.

#### 5.1 Treasurer's Report

1. CD rolling over the December - Kendra & Alina recommend approving this, and we have another one to vote on in January
2. We've started the year out very strong, with the amount fundraised since the beginning of the school year being close to \$36k.
3. See report for a full detail of funds & allocation of money.

#### 5.2 Principal's Report - Rima Meechan, *not in attendance*

1. Sorry I'm not able to join you today. I'm at a 3-day leadership workshop at SCOE called, Dare To Lead (Women's Leadership Forum) and I'm super excited to be able to attend.
2. Gratitude for ALL that you have been doing to support the enrichment classes. Thanks to your time, energy, and dedication, we're able to offer such amazing opportunities to our students.
3. Join me for "Coffee with the Principal" on December 15th --- 8:15-8:40 (parents can stay and watch the Bobcat Assembly at 8:40 if it works).

4. The Site Council is working on a “Bobcat Celebration of Careers” for the week of January 22-26. Inviting the school community to come into the classroom and share their professions/careers. They are also planning a free Parent Education evening to offer strategies for supporting children with anxiety. More details forthcoming. Thank you and have a warm and safe winter break!

5.4 School Board Member Report - Allison Fraser Kosta

1. Fast meeting last month, not much happening. No updates on the BOND project, things are still in motion.

**6. DISCUSSION AND ACTION ITEMS - CLOSED SESSION**

6.1 Vote on FEF CD that is expiring in December.

*Anna makes a motion to approve, Danielle seconds, all are in favor.*

6.2 Vote on paying the first half of the West-Side enrichment request (~\$40k).

*Kelly makes a motion to approve, Sarra seconds, all are in favor.*

6.3 Consideration and Approval of Writing Club

***TABLED. The group needs more information, though all are in favor of making it work. We would like families to pay for a portion of the cost since it's not serving all students, only the upper graders, and FEF can supplement with “scholarships”. We will meet with Stephanie to discuss further.***

Questions to move forward:

- Is oversight needed to run the program? Who is approving itemized funds?
- Is this considered a program run by a third party? If so, does the teacher/leader market to families?
- We would like Stephanie to lead this effort on her own, independent from FEF, we will donate as needed

6.4 Consideration and Approval of Purchase of a School Mascot Costume - *members of the FEF have suggested that we purchase a Bobcat costume for use at school functions as a way to boost morale amongst the administration and students. The approximate cost is \$1,500.*

- It was suggested that a sixth grade student might wear the costume. Group agrees that if that's the case, we should coordinate with the sixth grade teacher. However, all are more in favor of sizing it so that a taller student or smaller adult will be able to wear it. It will be managed & stored by FEF.
- Danielle - nice to have, not need to have
- Cece suggested that this would be a good way to use a portion of the \$5k check we were recetly given, which should be used “for something special or fun for the children” and is a nice way to honor the person's request who was being recognized through the donation.
- Anna reached out to a friend of hers and asked about the cost, and was given feedback that it should be at least \$1500 for it to be good quality and last many years for us.

**Anna makes a motion to approve up to \$1500 towards the purchase of the Bobcat costume, Cece seconds, all are in favor**

**7. FUTURE AGENDA ITEMS**

|   |                                       |
|---|---------------------------------------|
| Writing Club  | Website Updates - David as webmaster! |
| January CD  | Add Anna & Kendra as check signers    |
| Fundraisers - Bowling, Dine & Donate, Clothing Swap |                                       |

**8. Meeting was adjourned at 10:05 a.**