

Felta Education Foundation

Regular Meeting

Location: West Side School, Room 8, 1201 Felta Road, Healdsburg CA 95448

Friday, February 9, 2024 — 9:00 a.m.

MEETING MINUTES

1. Meeting called to order at 9:03 AM

Members Present: Anna Tarlton, Cecilia Nelson, Kelly Studer, Kendra Thomas, Danielle DeZorzi, Jenny Nelson, Sarra Brumand / **Members Absent:** Nicole Gromala, Molly Ryan

2. AGENDA APPROVAL, Jenny makes a motion to approve the minutes, Kelly seconds, passes unanimously

3. APPROVAL OF JANUARY MINUTES, Jenny makes a motion to approve, Anna seconds, passes unanimously

4. PUBLIC COMMENTS: NO PUBLIC COMMENTS

5. REPORTS

5.1 President's Report - Anna Tarlton

1. Fundraiser Updates -

- a. Bowling - the bowling fundraiser is this weekend - Saturday through Monday. Kelly posted a reminder on the West Side Parents Facebook page and we will also post on the local Healdsburg & Windsor social groups. We are urging people to use the promotional fliers because it will be easier for the Windsor Bowl team to track the number of families for funds coming back to West Side. We will pass out fliers everywhere possible over the weekend, including the bake sale, the Steelhead festival, the Windsor town green, etc.
- b. The Clothes Swap is scheduled for April. Candace is working on it now and we will send out a message to hold on to your clothes to be included, both for children and adults. More on this next month.
- c. Dine & Donate - Danielle and Meredith are exploring options such as Barrel Brothers, Bollywood, The Wurst, etc. but the calendar is busy so let's look at what days work. Maybe there are multiple eateries/cafes that can happen on the same day, even ice cream and local shops so that we're capturing funds from many locations. More on this next month.
- d. We will have a mother's day sale at the Felta Schoolhouse- let's discuss this at the next meeting.

2. Fiesta Planning - This is going well, Anna urges everyone to ask ASAP for any outstanding items. We'll have a quick meeting after this to provide more updates.

5.2 Treasurer's Report - Kendra Thomas

- a. See full report for details.
- b. We will vote on renewing the April CD at the next meeting.
- c. The PayPal link is working well, no need to focus on that as an ongoing issue on the website.
- d. Let's look at moving some of the reserved PayPal funds to another account to accrue some interest. Need to consider whether these are for PEPTOC or FEF.
- e. Kendra would like an update on PEPTOC moving forward. We will ask Jessica to join us in April.

5.3 Principal's Report - Rima Meechan

- a. April 15 - There was a power outage at school on Thursday Feb 8, so we lost one day which we will now make up on April 15th.
- b. March 13 at 12:45pm - School Talent Show
- c. March 15 - Spaghetti Dinner Pickup, a 6th grade fundraiser
- d. April 11 - Bingo Night fundraiser for the 6th grade
- e. May 21 - Spring Musical - Rima is hoping to secure the Raven theater which is about \$700 to rent. There was discussion of selling concessions to fundraise for enrichment programs.
- f. Kinder orientation went well.

- g. Career week went really great! They'd like to make that an annual event, maybe expand on it and have the speakers participate in a campus/school-wide effort. This idea came from Youth Truth survey feedback and the Site Council decided to make it a priority this year.

5.4 School Board Member Report - Elvia Vega

- a. The School Board approved the audit report at the last meeting.
- b. This coming Tuesday is the Kinder lottery. There are 13 siblings already signed up, and they are capping the class at 20 children.
- c. We had a visit from Dan Hardin the architect - the project has been approved and they are only waiting on permits now. Soon they will decide whether to start in Spring or Summer. If in the Spring, Rima would have them begin on the auxiliary buildings that aren't in use.

6. DISCUSSION AND ACTION ITEMS

6.1 Vote to remove Alina as the RCU bank administrator and add Kendra.

Danielle makes a motion to approve, Kelly seconds, passes unanimously.

6.2 Vote to provide another \$250 to purchase a quality Bobcat Mascot costume. Extensive research has been done and we have found a very nice costume that costs \$1,644.88 + \$100 shipping. FEF had previously approved up to \$1,500 to purchase the mascot costume.

No action is taken. The members decided that we will move forward with purchasing a less expensive costume and use the head only, which will save us money and will be easier to maintain. Final cost will be reported, but we have already been approved for up to \$1,500.

6.3 Presentation, Discussion, and Vote on providing funds to Tom Davis to purchase and design custom-branded West Side cutting boards to use for the Fiesta fundraiser and at future sales. These cutting boards are very popular at school sales and are also included in several Fiesta auction lots. Tom will use this money to purchase the cutting boards from IKEA and then will engrave them with the West Side Bobcat logo for free.

Danielle makes a motion to approve up to \$250 for the purchase of IKEA cutting boards, Kelly seconds, this passes unanimously. The cutting boards are \$10 apiece, and Anna will select different sizes to purchase and have engraved for different FEF events.

7. FUTURE AGENDA ITEMS

Decide on 04/06 CD renewal	Raffle basket or selling concessions at Spring Concert
PayPal bank - should we look at the average of money getting paid every month and maintain that balance. Other funds can be moved to accrue interest if needed.	Danielle can get in touch with Dave about the website and will work with him to push that forward.
More fundraising ideas to close the fundraising gap at the end of the school year. Some ideas were a movie night, a picket fence for graduating students, a giving tree, and a read-a-thon. We will all choose one that we would want to lead then vote on one in next month's meeting.	For the April Agenda - Ask Jessica to join us FFA Event Mother's Day Sale

8. Meeting was adjourned at 10:05 am.