

Felta Education Foundation Meeting
Friday, October 13th, 2023 @9:00am
West Side School - Phoenix Hall

MEETING MINUTES

FEF Board Members Present: Anna Tarlton – President, Cece Nelson- Vice President, Kendra Thomas– Treasurer, Kelly Studer- Secretary, Danielle DeZorzi, Nicole Gromala- Volunteer Coordinator, Members: Jenny Nelson, Sarra Brumand, Jessica Uribe
Absent: Jessica Uribe

Principal: Rima Meechan

West Side Board Member: Janet Coleson

1. Anna T. called the meeting to order at 8:58 am.
2. Approve Agenda - *Danielle moved to approve; Kelly seconded. Passes unanimously.*
3. Review/Approve Minutes - *Danielle moved to approve; Kelly seconded. Passes unanimously.*
4. Principal/School Report
 - I. Spring Concert – we need a venue, maybe an outdoor place would be nice, all grades plus families. Rima asks if anyone has a connection to The Raven Theater in Healdsburg. No one has connections for now. Will report back at the next meeting.
 - II. There are lots of exciting things happening this month with the Jogathon, Movie Night, Costume Parade, and Socktober (*collected socks for The Alliance Medical Center*). Make sure to check the Bobchat for all updates.
5. Treasurer Report – Alina is handing off all financial records and the treasure’s binder to Kendra who is the new Treasurer for FEF.
 - I. See Report
 - II. Check Approvals – Kelly and Danielle approve.
 - III. PEPTOC funds – there is about \$2ok left.
6. Action/Discussion Items:
 - I. Brown Act refresher- Janet Coleson
 - i. An attorney in a past FEF meeting determined that FEF is subject to the Brown Act. This means our meetings need to be open to the public and is a “meeting” when any gathering has a quorum (*half the voting members plus one*) of members meeting at the same time and place to discuss matters that they would vote on at a meeting.
 - ii. Please see the attached presentation for more information.
 - II. Small Fundraisers - updates:
 - i. Raffle Basket @ Big Johns was successful and raised \$858.
 - ii. Raffle Basket @ Fermata in Geyserville raised \$1,093.
 - iii. The Dine & Donate @ Mombo’s Pizza raised \$436.76.

- III. Jog-a-thon/Possible Sponsorship
 - i. Jackie Overdorf has been working hard to create buzz for the event and encourage participation and fundraising.
 - ii. \$100 from a local dentist and Westec Metal Fabrication sponsorship
 - iii. The Bobchat went out with a volunteer sign-up for event prep, on Monday night and Tuesday morning.
 - iv. We need to do a final vote on prizes – all members were in favor, passed
 - a. Pizza Party for the top-earning class
 - b. \$50 Gift Card (of their choice) to the Bobcat who raises the most money
 - c. \$10 Angela’s Ice Cream gift card to the Bobcat who raises the most money in each class
 - d. Approved by the quorum of voting members present on the sheet.
 - v. The balloon arch will be made the night before as well as signs, Jenny made the playlist, a color hair spray table by Scott, tables set-up/Squirt bottles & hair ties, playlist/Speaker & Mic from Mark
- IV. Believe Fundraiser - Launches on October 29th and will be announced in the Bobchat. It will run for a couple of weeks, and we hope to make a few thousand dollars.
- V. Voting in officer positions and new members

President- Anna Tarlton - *Danielle Firsts, Jenny Seconds – passes unanimously*

Vice President- Cece Nelson - *Danielle Firsts, Jenny Seconds – passes unanimously*

Treasurer- Kendra Thomas - *Danielle Firsts, Jenny Seconds – passes unanimously*

Secretary- Kelly Studer - *Danielle Firsts, Jenny Seconds – passes unanimously*

Members- Jenny Nelson, Danielle Dezorzi, Nicole Gromala, Sarra Brumand, Molly Ryan - *Anna Firsts, Kelly Seconds – passes unanimously*

The vote for Jessica Uribe will be tabled until she is present at a meeting
7. Tabled Items:
 - I. Other fundraiser ideas - golf, poker, movie night, flower arranging class by Dora, ice skating, bowling day in January, clothing swap
 - II. Fiesta Meeting – still waiting on a date, the first one will be only FEF members, and then we will invite volunteers to form committees.
 - III. Sub Committees
8. No Public Comments
9. Adjourn at 10:57am, next meeting – Tuesday, November 14th, 2023 @ 8:30am