

Felta Education Foundation

Regular Meeting

Location: West Side School, Room 8, 1201 Felta Road, Healdsburg CA 95448

Friday, January 12, 2024 — 9:00 a.m.

MINUTES

1. Meeting called to order at 9:06 a.m

Members Present: Anna Tarlton, *President*, Cecilia (CeCe) Nelson, *Vice President*, Kendra Thomas, Treasurer, Danielle DeZorzi, Member, Jenny Nelson, Nicole Gromala, Sarra Brumand, Molly Ryan

2. AGENDA APPROVAL

Jenny makes a motion to approve the agenda, Sarra seconds, passes unanimously.

3. APPROVAL OF MINUTES dated December 8, 2023

Anna makes a motion to approve December's meeting minutes, Jenny seconds, passes unanimously.

4. PUBLIC COMMENTS, 3 min per person: No public comment

5. REPORTS

5.1 President's Report

- November & December Fundraiser Updates:
 - a. Believe- Late order \$26.79 fee due to Believe. FEF made over \$600
 - b. Holiday Market- FEF made over \$2,000. Next year make more cookie boxes, cutting boards. 40 wreathes made and sold.
 - c. Several coming up which we'll have presentation about today
 - i. Bowling
 - ii. Clothes Swap
 - iii. Dine & Donate
- David Hays, West Side Parent, has agreed to come on as our volunteer Webmaster and has been taking a close look at the functionality of our website to plan for improvements to increase engagement there.
- Our next Fiesta Planning Meeting was rescheduled to Thursday, January 18 at 5:30 pm at Anna Moore's home. This will be our last full group meeting, then will meet as sub-committees afterward.
- Writing Club Update- considering ways to approach it similar to band. Managed and paid through or directly with parents. For FEF Scholarships, parents should email Rima. Danielle to talk to Stephanie and finalize during February's FEF meeting.
- Brown Act - Janet Coleson has reiterated that we should be complying with the Act, as the attorney she sought advice from in 2018/2019 stated - "since it was more likely than not that FEF *was* subject to the Brown Act, it was advisable to comply with it as the penalties for not complying are both civil and criminal."
 - Text only for correspondence regarding meeting dates/times. Email with BCC for correspondence on updates/topics outside of this.

5.1 Treasurer's Report

- Calendar year start is strong

- Strong Dividend from interest on CDs
- Voting on CD
- Confirmed through Dec 31 on raffle registration (no online raffle ticket sales allowed)
- Danielle asked re: Square fee vs Venmo fee to perhaps promote one over another. David Hayes: Venmo perhaps free with Paypal business account
- Rate on recent CD renewal is 4.5%
- Peptoc got a bump in expenses but had income that exceeded. All sitting it Peptoc Paypal account
- CDs safest and best value for our money at highest interest rate
- See report for a full detail of funds & allocation of money

5.2 Principal's Report

- Kindergarten orientation tour start next week (T, W, Th)
- Spring music concert April 11th: 6-6:30 (K-3); 7-7:30 (4-6). Exploring venues
- Exploring options for donated student computers
- Bobcat Celebration of Careers Jan 22-25
- Youth Truth Survey- parent survey link coming out in next Bobchat. Students and staff are taking the survey the week of January 22nd.
- Feb HBG Jazz Education Black History Monthly Assembly Feb 21st (3-6)
- Bond project close, perhaps to start in summer but as soon as there is information there will be an evening presentation hosted by West Side

5.4 School Board Member Report - Emily Machi

- Felta School house- neighbors expressed concern about condition of schoolhouse. Fire, roof, aesthetics, etc. West Side teachers met with residents to discuss next steps.
- Upcoming School Board meeting next Tuesday

6. DISCUSSION AND ACTION ITEMS

6.1 Consideration of Presentation and Approval of Bowling Fundraiser - *Presenter Brooke Stringer, Parent*

A community-wide fundraiser hosted by Windsor Bowl. All proceeds to benefit West Side Elementary School enrichment programs.

- Willing to donate 30%, willing to do over holiday weekend. Target weekend of Feb 10-12. Bring in flyer to receive credit.

Danielle makes a motion to approve, Anna seconds, passes unanimously.

6.2 Consideration of Presentation and Approval of Clothes Swap Fundraiser - *Presenter Candice Koseba, Parent*

This fundraiser invites participants to bring gently used clothing items and pay to swap clothes from different categories to refresh their wardrobes without contributing to the environmental impact of fast fashion. All proceeds to benefit West Side Elementary School enrichment programs.

- Idea: spring flight clothing suit. Target date April 20
 - o Entry fee \$15-20, Plated food to seal
 - o Music on speakers
 - o Sponsorship from places like (Bee, Recology, Sonoma County Trading company, etc..)
 - o Advertise outside of West Side
 - o Residual non-sold items donated to outside organizations
 - o List of acceptable items provided

Nicole makes a motion to approve, CeCe seconds, passes unanimously.

6.3 Vote on adding Anna T & Kendra as check signers.

Danielle makes a motion to approve, Jenny seconds, passes unanimously.

6.4 Vote on FEF CD that is expiring in January.

CeCe makes a motion to approve, Jenny seconds, passes unanimously.

7. FUTURE AGENDA ITEMS

Resolution on Writing Club Proposal and Next Steps	Update on Website
Update on Clothing Swap	
Update on Chess Club Update	

8. Meeting was adjourned at 10:11 a.m

ADA Compliance: In compliance with Government Code § 54954.2(a), the Felta Education Foundation (FEF), will, on request to the Secretary, make this agenda available in appropriate alternative formats. Persons who need a disability-related modification or accommodation in order to participate in the meeting should contact Kelly Studer, FEF Secretary, via email at kellyh.studer@gmail.com

Agenda Materials: Written materials distributed to the Board of FEF within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the West Side Union Elementary District Office, 1201 Felta Road, Healdsburg, CA 95448 and on the FEF website.